



## **AGENDA**

### **SUNNYVALE BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE**

**May 18, 2006**

**7:00 P.M.**

### **WEST CONFERENCE ROOM**

#### **CALL TO ORDER**

#### **ROLL CALL**

#### **SCHEDULED PRESENTATION**

The Draft 2006 Bicycle Plan will be presented to the public and the BPAC at this time. Public Input on the plan will be received at this time.

#### **PUBLIC ANNOUNCEMENTS**

(Speakers are limited to 3 minutes for announcements of related Board/Commission events, programs, resignations, recognitions, acknowledgments)

#### **CONSENT CALENDAR**

- 1.A) Approval of Draft Minutes from May 4, 2006
- 1.B) Approval of Agenda
- 1.C) Approval of 2006 Calendar

#### **CITIZENS TO BE HEARD**

This category is limited to 15 minutes, with a maximum of three minutes per speaker. If your subject is not on the agenda, you will be recognized at this time; but the Brown Act (Open Meeting Law) does not allow action by Board or Commission Members. If you wish to speak to a subject listed on the agenda, you will be recognized at the time the item is being considered by the Board or Commission.

#### **PUBLIC HEARINGS/GENERAL BUSINESS**

- 2. DISCUSS Draft 2006 Bicycle Plan
- 3. DISCUSS Review of FY 06/07 Proposed Budget and Resource Allocation Plan and Schedule for Adoption

4. DISCUSS Bike to Work Day 2006 Debrief

**NON-AGENDA ITEMS AND COMMENTS**

- BPAC ORAL COMMENTS
- STAFF ORAL COMMENTS

**INFORMATION ONLY ITEMS**

1. Approved March 30, 2006 Meeting Minutes
2. BPAC Active Items Report
3. BPAC Email (none)

**ADJOURNMENT**

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**Notice to the Public:**

*Agenda information is available by calling Dieckmann Cogill at (408) 730-2713. Agendas and associated reports are also available on the City's website at <http://www.sunnyvale.ca.gov/>, [biking.inSunnyvale.com](http://biking.inSunnyvale.com) or at the Sunnyvale Public Library, 665 W. Olive Ave., Sunnyvale, 72 hours before the meeting. Please contact the Department of Public Works Transportation and Traffic Division office at (408) 730-7412 for specific questions regarding the agenda.*

*Pursuant to the Americans with Disabilities Act, if you need special assistance in this meeting, please contact Dieckmann Cogill at (408) 730-2713. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (29 CFR 35.104 ADA Title II)*

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## **GUIDELINES FOR ADDRESSING THE BOARD OR COMMISSION**

### **Public Announcements – Beginning of Meeting**

- 3 minutes or less per speaker.
- Speakers are requested to give their name (address is optional).
- Recognition of a special achievement.
- Announcement of public event with definite time and date.
- Public events that are of Board/Commission interest that occur in the City annually. (Only announce one time for the year).

### **Public Hearings – Order of Hearing as Follows:**

- Opening remarks by the applicant (if applicable).
- Speakers are requested to give their name (address is optional).
- Anyone interested in addressing the Council (may only speak one time).
- Closing remarks by the applicant (if applicable).
- Time limit of 3 minutes per person (to be extended at discretion of Chair). Please make comments brief and be prepared to provide new input.

### **Citizens to be Heard**

- Any item relevant to the Board and/or Commission
- Speakers are requested to give their name (address is optional).
- Items not on the agenda.
- Items that do not fall within the scope of the Public Announcement section.
- Time limit of 3 minutes, 15 minutes total for this category (to be extended or continued to end of Board/Commission business, at the discretion of the Chair). Limit to one appearance during this section.

<p>If you wish to provide the Board/Commission with copies of any handout materials you are presenting, please provide sufficient copies for each Board/Commission member, the Recording Secretary and other staff present.</p>
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**Sunnyvale Bicycle and Pedestrian Advisory Committee**  
**May 18, 2006**  
**Staff Reports**

**Consent Calendar Items**

- 1.A) Draft Minutes from May 4, 2006 (*Attachment 1*)
- 1.C) 2006 Calendar (*Attachment 2*)

**Public Hearings/General Business**

- 2. Draft 2006 Bicycle Plan (Enclosed)

In December 2005 the City Council prioritized the update of the Sunnyvale Bicycle Plan as part of the Study Issue process based on the existing City Policy to periodically "Reassess all goals, policies and action statements and make appropriate additions, deletions and modifications to the Bicycle Plan". The current Bicycle Plan was completed in 1993. However the *1998 Sunnyvale Bicycle Opportunities Study*, the *2000 Bicycle Capital Improvement Program (CIP) Study*, and the *2004 Bicycle Transportation Plan* have been completed to augment the 1993 Bicycle Plan. All the documents have been heavily used to guide Sunnyvale bicycle planning and project programming, and to promote increased bicycling on both a local and regional basis.

There have been many bicycle related improvements within the last 10 years. These changes have been incorporated into the proposed 2006 Bicycle Plan (Enclosed). In addition, many of the goals, policies and action statements have been updated or revised in order to more effectively meet the needs of the bicycling community. Lastly, the 2000 Bicycle CIP has been updated and incorporated into the Plan.

The plan will be revised based on public and BPAC input. BPAC will take formal action on the plan at a special meeting on **June 22, 2006**. City Council will take action on the plan on **July 18, 2006**.

*Recommended Action and Alternatives*

This item is for discussion only. Staff recommends that the BPAC closely review the Draft 2006 Bicycle Plan and provide feedback and comments regarding the content and format.

- 3. Review of Proposed FY06/07 Budget and Resources Allocation Plan and Schedule for Adoption

Staff will present an oral report regarding items in the Proposed 2006/07 Budget that are relevant to bicycling and walking in Sunnyvale. You can link to the entire

budget proposal from the City's web page.

The City Council Budget Hearing will be held on **June 13, 2006**. This will be the opportunity to provide BPAC input on the proposed budget.

*Recommended Action and Alternatives*

This item is for discussion only. No formal action is necessary. Should the BPAC desire to provide input to Council on the budget, a representative should be designated to attend the June 13, 2006 hearing.

4. Bike to Work Day Debrief

Bike to Work Day events will be held on the morning and afternoon of May 18, 2006. Statistics from these events will be presented to the Committee. The Committee may also take this time to suggest improvements for next year.

*Recommended Action and Alternatives*

This item is for discussion only. No formal action necessary.

**Information Only Items**

1. Approved March 30, 2006 Meeting Minutes (*Attachment 3*)
2. BPAC Active Items Report (*Attachment 4*)
3. BPAC Email (*None*)



## **MINUTES**

### **SPECIAL MEETING SUNNYVALE BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE**

The Bicycle and Pedestrian Advisory Committee met in a special session at 6:30 p.m. on May 4, 2006 with Committee Chair Mayer presiding. The meeting was held in the West Conference Room, City Hall, 456 West Olive Avenue, Sunnyvale.

#### **ROLL CALL**

**Members Present:** Kevin Jackson  
Ralph Durham  
Andrea Stawitcke  
Thomas Mayer  
Cindy Cotton  
Thomas Reuner  
Gerald Gras

**Members Absent:** None

**Staff Present:** Dieckmann Cogill, Senior Transportation Planner  
Cpt. Doug Moretto, Public Safety

**Visitors:** David Simons  
John Ciccarelli

#### **SCHEDULED PRESENTATION**

Captain Moretto introduced himself to the committee.

#### **PUBLIC ANNOUNCEMENTS**

Simons presented a VTA BPAC update and reported that Kevin Jackson has been appointed to the VTA Bike Plan Update Working group.

#### **CONSENT CALENDAR**

- 1.A) Approval of Draft Minutes from March 16, 2006 and March 30, 2006
- 1.B) Approval of Agenda
- 1.C) Approval of 2006 Calendar

**Motion – Durham/Stawitcke, approval of the Consent Calendar items  
Gras made a number of minor recommended changes.**

**The motion carried unanimously**

**CITIZENS TO BE HEARD**

None

**PUBLIC HEARINGS/GENERAL BUSINESS**

2. Bike Plan Update

Cogill presented the staff report.

Durham recommended that the plan consider a trail alignment along a PG&E parcel that is located in the vicinity of Stevens Creek in Sunnyvale. This would extend the trail south of the current planned terminus at Mountain View High School.

Mayer recommended that the school section of the plan review the location of bike parking in relation to the locations where the bikes will be entering the school. In addition he recommended that bike space be advocated for in the development process of the "Blue Cube". He also suggested that the city consider bike route guide signs.

Jackson recommended that the bike/transit connection be emphasized for students as well as for commuting. He also recommended that a policy be to encourage bicycle education be included in Traffic School. He also recommended that the bike parking usage information be used to secure additional bike parking where needed. He suggested that the option of a bike boulevard be included in the bike facility "tool kit".

**Public Input**

Simons expressed concerns about the future Mary Avenue Overcrossing changing the character of the street as a bicycle corridor. He wanted the CIP to reflect the desired future bicycle condition. He also expressed concern about the knowledge that there are no VTA operated bicycle lockers at the Moffett Park LRT Station.

**No formal action necessary.**

3. FY 2006/07 Transportation Development Act Article 3 Funding Prioritization

Cogill presented that staff report.

The committee agreed that the staff recommended priorities were appropriate.

**Motion – Jackson/Cotton Recommend that the City Council adopt a resolution authorizing the filing of project applications with the VTA and MTC for allocation**

**of the Transportation Development Act funds for FY 2006/07 for pedestrian/bicycle projects.**

**The Motion Carried Unanimously.**

4. Recommend VTA BPAC Representative

Cogill presented staff report.

**Motion – Cotton/Durham , Recommend that the City Council appoint David Simons to the VTA BPAC.**

**The Motion Carried Unanimously**

5. Sunnyvale Caltrain North Side Access – Position on Near Term Improvements.

Cogill presented staff report.

Mayer stated that there should be access at the west end of the platform as well.

**Public Input**

Simons suggested that this would be a good opportunity to emphasize that in the long term, when the tracks are expanded, that there should be an under-crossing and that VTA should prioritize funding for that in its long term plans.

**Motion – Jackson/Durham – Recommend that City Council support construction of a walkway from Hendy Avenue to the Sunnyvale Caltrain station north platform. Recommend that City Council direct staff to install an all way stop sign at Hendy Avenue and Frances Street coincident with construction of a walkway. In addition, recommend that access at the west end of the platform, connecting to the existing parking lot on the west side of the Mathilda Ave bridge should be endorsed at this time as well. Lastly, recommend that Council consider endorsing an under-crossing of the tracks as a long term access solution, and recommend that VTA program the project in its long term funding priorities.**

**Motion Carried Unanimously**

**The committee also voted to have Durham and Mayer present this position at the May 9, 2006 Council Meeting.**

## **NON-AGENDA ITEMS AND COMMENTS**

- BPAC ORAL COMMENTS

Jackson informed the committee that there is now a mid peninsula bike map available.

Andrea noted that she has seen a large increase in bicycle ridership in the past few weeks.

Mayer stated that he would like to see a curb-cut list.

Jackson stated that Thomas Granvold's email should be on the active items list.

- STAFF ORAL COMMENTS

Cogill presented the May/June Utility Bill Stuffer and discussed some details of Bike to Work Day.

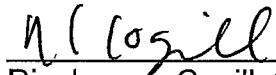
## **INFORMATION ONLY ITEMS**

No comments

## **ADJOURNMENT**

The meeting adjourned at 8:30 p.m.

Respectfully submitted,



Dieckmann Cogill, Senior Transportation Planner

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# MASTER WORK PLAN

## BOARDS AND COMMISSIONS CALENDAR

<b>Board or Commission</b>	<b>BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE</b>
<b>Calendar Year</b>	2006

List all significant agenda items below. Include all pertinent items from the Council Study Issues Calendar.

MEETING DATE	AGENDA ITEM/ISSUE
January 26 **(note date change)	Utility Bill Stuffer Concepts Bike Plan Update Mathilda/Caltrain Bridger EIR Scoping Caltrain Bike Lockers Volunteer Patrol Bicycle Friendly Community Application
February 16	Bike to Work Day Planning Health and Safety Fair Sunnyvale Caltrain Station Bike Lockers TFCA 40%
March 16	2006 AC Overlay/Reconstruction List (info only) 2006 Curb Ramp Installation List (info only) Bike to Work Day Planning Health and Safety Fair Bike Plan Update
April 27	Bike to Work Day Planning 06/07 TDA Allocation Bike/Ped Promotional ideas Walk to School Day Planning Bike Plan Update
May 18	Review of 06/07 Proposed Budget Bike to Work Day debrief Bike Plan Update Mary Avenue Extension Geometric Alternatives
June 15	Discussion with Mayor Funding Prioritization
July 20	Election of Officers Review Code of Ethics and Parliamentary Procedures Study & Budget Issue Development
August 17	Study & Budget Issue Development
September 21	Study & Budget Issue Preparation
October 19	Pedestrian Safety and Opportunities Study
November 16	
December 21	2006 Work Plan



## **MINUTES**

### **SUNNYVALE BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE**

The Bicycle and Pedestrian Advisory Committee met for a special session at 6:30 p.m. on March 30, 2006 with Committee Chair Mayer presiding. The meeting was held in the West Conference Room, City Hall, 456 West Olive Avenue, Sunnyvale.

#### **ROLL CALL**

**Members Present:** Kevin Jackson  
Thomas Mayer  
Ralph Durham  
Thomas Reuner  
Gerald Gras  
Andrea Stawitcke

**Members Absent:** Cindy Cotton - Excused

**Staff Present:** Dieckmann Cogill, Senior Transportation Planner

**Visitors:** None

#### **PUBLIC ANNOUNCEMENTS**

None

#### **CITIZENS TO BE HEARD**

None

#### **PUBLIC HEARINGS/GENERAL BUSINESS**

1. **STUDY ISSUE:** Update on the Design and Environmental Review of the Borregas Avenue Bicycle Corridor Capital Project. **INFORMATION ONLY**

Cogill presented the staff report for the study issue.

**Motion to Endorse the Borregas Avenue Bicycle/Pedestrian Bridges Project and recommend that City Council accept the project update report.**

**Gras/Stawitcke**

**Motion Carried Unanimously**

### **NON-AGENDA ITEMS AND COMMENTS**

- **BPAC ORAL COMMENTS**

Mayer requested that the Wolfe Road parking violations be enforced and that red curb be painted in the transition zones.

Jackson mentioned that there were library bike locker abuses. He also requested a briefing on how adjustments are made to the traffic signal detection.

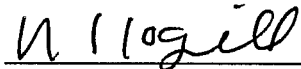
- **STAFF ORAL COMMENTS**

Cogill reported on the Bike safety education program held at Columbia Middle School.

### **ADJOURNMENT**

The meeting adjourned at 7:00 p.m.

Respectfully submitted,



Dieckmann Cogill, Senior Transportation Planner

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## Bicycle and Pedestrian Advisory Committee

### Active Items

Item #	Item	OPR	Due Date (Approx)	Status	Last Updated
1	Borregas Avenue Bike Corridor Study	Cogill	2008	CEQA/NEPA environmental clearance complete. Project Update submitted to City Council on April 11, 2006. Construction scheduled to start 2007.	4/20/2006
2	Bernardo Caltrain Under-crossing	Cogill	Preliminary engineering by 2005	Feasibility Study accepted by the City Council. Funds for 20% local matching funds must be identified before further project initiation. BEP Tier 1 update submitted. VTA will program 80% funds out to 2016 to allow for time to secure matching funds.	10/14/2004
3	Calabazas Creek Trail	Neumayer	Spring 2006	Project largely complete. A few small items left to be completed. The bridge is open for public use	5/12/2006
4	Evelyn Avenue Bike Lane Phase 1 and 2	Cogill	Summer/Fall II 2006	Engineering underway. Public input meetings completed	5/12/2006
5	Code of Ethics	Cogill	7/1/2006	Annual review to occur at July 2006 meeting	11/8/2005
6	Utility Bill Stuffer	Cogill	Mar-06	May/June Stuffer completed	4/20/2006
7	Bike to Work Day	Cogill	5/18/2006	To be held in May 18, 2006	2/9/2005
8	Overlay, Reconstruction, Slurry & Chip Schedule	D. Trott	Feb. 2006	Info Only Item, April 2006	4/20/2006

O-1	Bike Transportation Account Grant Program	Cogill	Annual	Staff submitted grant application for Borregas Avenue Bike/Ped Bridges. If grant is awarded, the funding would count towards the City's matching funds for the BEP funding	12/6/2005
O-2	General Supply Expenditures	Cogill	Ongoing	Funds to be used for safety/helmet education training at 2 middle schools in Sunnyvale	12/6/2005
O-3	Bicycle Capital Improvement Program	Cogill	Ongoing	Grant applications submitted for Duane Avenue from Fair Oaks to Lawrence, Borregas Avenue from Weddell to Caribbean, and Evelyn Avenue from Sunnyvale to Reed.	3/23/2004
O-4	TFCA grants	Cogill	Annual	Funds received for Evelyn Avenue Bicycle Lane: phase 2	6/30/2005
O-5	Bike Parking Incentive Program	Cogill	Ongoing	Rack provided to Camino Medical Group	8/15/2003
O-6	Construction Zone Safety Complaints received	Cogill	Ongoing	complaint received regarding evelyn wolfe lane closure.	5/12/2006
O-7	Issues raised at BPAC meeting requiring staff follow-up	Cogill	Ongoing	1.) Provide BPAC with the 2006 curb ramp list. Staff will provide the list at the meeting.	5/12/2006